



County of San Mateo Planning & Building Department Agricultural Advisory Committee

John Vars
Koren Widdel
Jess Brown
Jim Howard

Frank McPherson
Judith Humburg
Lauren Silberman
Louie Figone

William Cook
Peter Marchi
Natalie Sare
Summer Burlison

County Office Building
455 County Center, 2nd Floor
Redwood City, California 94063
650/363-1825
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Regular Meeting

****BY VIDEOCONFERENCE ONLY****

Date: Monday, December 13, 2021
Time: 7:00 p.m. to 9:00 p.m.
Place: Virtual Meeting due to COVID-19 Shelter in Place
Order <https://smcgov.zoom.us/j/91730716310>

Pursuant to the Shelter in Place Orders issued by the San Mateo County Health Officer and the Governor, the Governor's Executive Order N-29-20, and the CDC's social distancing guidelines which discourage large public gatherings, the Half Moon Bay Public Library is no longer open to the public for Agricultural Advisory Committee meetings.

*** PUBLIC PARTICIPATION**

Written Comments:

Members of the public may provide written comments by email to SBurlison@smcgov.org and should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda.

The length of the emailed comment should be commensurate with the 5 minutes customarily allowed for verbal comments, which is approximately 300-400 words. To ensure your comment is received and read into the record for the appropriate agenda item, please submit your comments no later than 5:00 p.m. the day before the meeting. The County will make every effort to read emails received after that time, but cannot guarantee such emails will be read into the record. Any emails received after the deadline which are not read into the record will be provided to the Committee after the meeting and become part of the administrative record.

Individuals who require special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet, or other writings that may be distributed at the meeting should contact Summer Burlison, the Planning Liaison, by 10:00 a.m. on the Friday before the meeting at SBurlison@smcgov.org. Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

Virtual Meeting/Spoken Comments

Spoke public comments will be accepted during the meeting through Zoom. **Please read the following instructions carefully:**

1. The December 13, 2021 Agricultural Advisory meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/91730716310>. The **meeting ID is 917 3071 6310**; the meeting may also be accessed via telephone by dialing +1 669-900-6833 (Local). Enter the meeting ID: **917 3071 6310** then press #. (To find your local number: <http://smcgov.zoom.us/u/admSDqceDg>).
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up to date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionalities may be disabled in older browsers including internet explorer.
3. You may be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the Committee calls for the item on which you wish to speak, click on “raise hand” or *9 if calling in on a phone. The Secretary will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.
5. When called, please limit your remarks to the time limit allotted.

MATERIALS PRESENTED FOR THE MEETING:

Applicants and members of the public are encouraged to submit materials to the Agricultural Advisory Committee. All materials (including but not limited to models and pictures) submitted on any item on the agenda are considered part of the administrative record for that item and must be retained by the Committee Secretary. If you wish to retain the original of an item, a legible copy must be left with the Committee Secretary.

AGENDAS AND STAFF REPORTS ONLINE:

To view the agenda, please visit our website at <https://planning.smcgov.org/agricultural-advisory-committee>. Staff reports will be available on the website one week prior to the meeting. For further information on any item listed below please contact the corresponding Project Planner indicated.

CORRESPONDENCE TO THE COMMITTEE:

Summer Burlison, Interim Agricultural Advisory Committee Liaison
455 County Center, 2nd Floor
Redwood City, CA 94062
Email: SBurlison@smcgov.org

NEXT MEETING:

The next regularly scheduled Agricultural Advisory Committee meeting is on January 10, 2022.

AGENDA
7:00 p.m.

1. **Call to Order**
 2. **Member Roll Call**
 3. **Adopt a Resolution** that, as a result of the continuing COVID-19 pandemic state of emergency, meeting in person would present imminent risks to the health and safety of attendees.
 4. **Officer Elections** for chair and vice chair; item continued from November 8, 2021 meeting.
 5. **Oral Communications** to allow the public to address the Committee on any matter not on the agenda. If your subject is not on the agenda, the Chair will recognize you at this time.
 6. **Committee Member Update(s) and/or Questions** to allow Committee Members to share news and/or concerns for items not on the agenda.
 7. **Consideration of the Action Minutes** for the July 12, 2021, September 13, 2021, October 18, 2021, and November 8, 2021 AAC meetings.
 8. **Committee Discussion and Update** on the current COVID-19 pandemic, potential policies needed to protect local agricultural and water from contamination, how the pandemic may affect local food supply, and access to farm labor and resources available to producers and farm workers.
 9. **Committee Discussion and Update** on next action steps for market development for San Mateo County's agricultural production and potential.
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REGULAR AGENDA

10. **Finalize Committee Review of Draft Farm Stand Guidelines.** The Guidelines were previously discussed at the March 8, 2021, April 12, 2021, May 10, 2021, June 14, 2021, July 12, 2021, August 9, 2021, September 13, 2021, October 18, 2021, and November 8, 2021 AAC Meetings.
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11. **Community Development Director's Report**
 12. **Adjournment**
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ROLL SHEET – December 13, 2021													
Agricultural Advisory Committee Attendance 2020-2021													
	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
VOTING MEMBERS													
Judith Humburg Public Member	X	X	X	X		X	X	X	X	X			
Vacant Position*** Farmer	X	X	X	X	X	X	X	X	X	X			
Natalie Sare Farmer	X	X	X	X		X		X	X		X	X	
Louie Figone Farmer	X	X		X	X	X	X		X		X	X	
Vacant Position** Public Member	X	X		X	X	X	X						
John Vars Farmer, Vice-Chair	X	X		X		X	X		X	X	X	X	
William Cook Farmer	X	X		X	X	X			X	X	X	X	
Peter Marchi Farmer	X	X	X	X	X	X	X	X	X	X	X	X	
Vacant Position*** Farmer					X			X					
Vacant Position*** Conservationist	X	X	X	X	X	X	X	X	X	X			
Lauren Silberman Ag Business	X	X	X	X	X	X	X	X	X	X	X	X	
Natural Resource Conservation Staff													
Jim Howard													
San Mateo County Agricultural Commissioner Koren Widdel	X	X	X	X	X	X	X	X	X	X		X	
Farm Bureau Executive Director Jess Brown	X	X	X	X	X	X	X	X	X	X		X	
San Mateo County Planning Staff Summer Burlison	X	X	X	X	X	X	X	X	X	X	X	X	
UC Co-Op Extension Representative Frank McPherson		X	X				X						

X: Present

Blank Space: Absent or Excused

Grey Color: No Meeting

*** Special Meeting**

**** Position Vacant as of June 2021**

***** Position Vacant as of October 2021**