COUNTY OF SAN MATEO
PLANNING AND BUILDING

455 County Center, 2nd Floor | Mail Drop PLN 122
Redwood City, CA 94063
(650) 363-4161
planning.smcgov.org

Request for Planning/Zoning/Building Research or Review

Name:_____ Date:_____

Address:_____ City:_____ Zip:_____

Email Address:_____ Telephone:_____

Address of Subject Property: _____

APN(s): _____

Please describe the information you seek as clearly and completely as possible. Attach any documents which you believe will be helpful. A staff person will be assigned to investigate and respond to your inquiry. Please note that effective January 1, 2025, all Planning and Building research time in excess of 1/2 hour is charged to the requestor; the current rate is $150.00 per hour, and photocopies $0.29 per page, pursuant to Board of Supervisors Resolution No. 080751. Please initial that you agree to pay this fee_____

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STAFF USE ONLY

Received by:_____ Date:_____

Referred to:_____ Date:_____

Time/Cost estimate if over 1/2 hour:_____

Inquirer contacted by:_____ Date:_____

Research fee paid: _____ Date:_____

Updated: 01/08/2025