## Application for a Kennel/Cattery Permit

#### **Companion Page**

- Kellilei	- Cattery	
Applicant's Name:		
Primary Permit #:		

□ Cattory

# **COUNTY OF SAN MATEO**

## Planning & Building Department

455 County Center, 2nd Floor ■ Mail Drop PLN 122
Redwood City, CA 94063
TEL (650) 363-4161 ■ FAX (650) 363-4849
http://planning.smcgov.org
plngbldg@smcgov.org

### 1. Instructions

Please fillout the general Planning Permit Application Form and this form when applying for a Kennel / Cattery Permit. You must also submit all items indicated on the checklist found on the reverse side of the Planning Permit Application Form.

2. Project Information				
Parcel/Lot Size:	Acreage (AC):	Please describe the hours, activities, and purpose:		
Number of dogs/cats:				
Please desrcibe how you propose to house and maintain the animals, including any structures to be built?				

### 3. Developments Standards

Your project description and plans must demonstrate that your kennel or cattery will meet the following requirements:

- (1) The kennel or cattery must not be a nuisance or endanger the public health, safety or welfare.
- (2) The kennel of cattery must provide facilities adequate to safely and adequately secure, feed, house, exercise and maintain the animals.
- (3) Where permanent buildings are constructed for the keeping of animals, they shall be of Type V or better construction. Type V construction gives you the option of using various materials, including wood, masonry or concrete.
- (4) Kennels or catteries in single-family residential areas, (RH, R-1, R-E) must not involve any retail or wholesale activity other than that which is clearly incidental to the keeping, raising or breeding of dogs and cats.

#### For Kennels:

- (1) All kennels must be at least 300 feet from any neighboring residence.
- (2) Kennel buildings must have floors made of concrete, asphaltic concrete, or other impervious material, with drains provided as necessary to insure adequate drainage.
- (3) All outdoors pens and runs must be free of standing water and enclosed with a substantial fence which adequately secures the dogs.
- (4) Kennels located in single-family residential areas (RH, R-1, R-E) must be located on a parcel at least one acre in size.

#### For Catteries:

(1) All cats must be kept indoors or within a fully enclosed covered building or enclosed run at all times.

### 4. Submittal Material

- (1) General Planning Permit Application Form, signed
- (2) Environmental Information Disclosure Form, signed
- (3) Proof of property ownership (i.e., copy of deed or tax bill)
- (4) Property owner's written concurrence with the application5 copies of the following:
- (5) Project description, including the maximum number of dogs and/or cats to be kept.
- (6) Location map, site plan, floor plans and building elevations, as applicable to demonstrate compliance with Section 3405 of the County's Kennels/Catteries Ordinance.
- (7) Stormwater and drainage management plans that illustrate the stormwater and drainage management proposed or in place for the facility. This plan does not have to be prepared by a professional engineer, but should accurately reflect the site, slope of the land, existing natural water flow, and proposed water flow that will result from the proposed stormwater and drainage measures. All structures/areas of the kennel or cattery facility shall be labeled as to their use, and drainage control measures for each structure/area shall be shown.
- (8) Written description of the current slope of the parcel and direction of drainage in relation to the facility on the parcel and the stormwater drainage management plan methodology.
- (9) Waste management plan that illustrates any on-site locations for storing and/or disposing of dog or cat waste generated from the use.
- (10) Written description of the method for, and frequency of collecting, storing and disposing of dog or cat waste generated from the use.

5. Notes	