

San Mateo County – Continuum of Care Steering Committee
Special NOFA Meeting Including Project Priority List Approval for the 2019 NOFA
September 20, 2019
Minutes

Present: Melissa Platte (CoC Chair and Mental Health Association), Laura Escobar (United Way of the Bay Area), Scott Prowse (City of San Mateo), Cindy Chan (Department of Housing), Teri Chin (City of Redwood City – Fair Oaks Center), Jesus Contreras (SMC Office of Education), Jake Kemnec (Veterans Resources), Maria Magallanes (VA Palo Alto-Menlo Park), Linda Nguyen (Healthcare for the Homeless/Health Services), Joseph Johnson (Retraining the Village), Nicole Hayes (Sheriff's Office)

Guests: Michelle Mayes, Lynn Schuette, Joel Hanson, Jacob Stone, Mariana Rocha,

Staff/Committee Support: Kate Bristol, Jessica Silverberg, Brian Eggers, Khalia Parish, Lody Saba, Ana Morales, Brooke Lewellyn, Anne Hoffman,

Topic	Discussion
Welcome and Introductions Melissa Platte	Melissa Platte (CoC Chair) called meeting to order at 10:36AM
CoC Steering Committee Membership Jessica Silverberg	<p>Jessica provided the information regarding voting on new members and removing previous members.</p> <p>Previous members to be removed from the CoC are: Fatima Soares from Coastside Hope, Tanya Tabon from VA Palo Alto Health Care System, Jason Cameron from Veterans Resource Center, Paul Tunison, and Gloria Flores Garcia from El Concillio.</p> <p>Proposed members to join the CoC are: Judith Guerrero from Coastside Hope, Maria Magallanes from VA Palo Alto Health Care System, Jamie Nugent from San Francisco VA Health Care System, and Jake Kemnec from Veterans Resource Center.</p> <p><u>Vote:</u> A motion to appoint the new members to the CoC Steering Committee was made by Linda Nguyen and seconded by Teri Chin.</p> <ul style="list-style-type: none"> • All members present voted to approve the motion (Melissa Platte, Laura Escobar, Cindy Chan, Teri Chin, Scott Prowse, Linda Nguyen, Jesus Contreras, Joseph Johnson, and Nicole Hayes). • Zero votes opposed. • Motion passed.

Topic	Discussion
<p>CoC NOFA and Project Priority List approval Kate Bristol, Jessica Silverberg, Scott Prowse,</p>	<p>Kate provided updates on the NOFA process and timeline and thanked the applicants and other stakeholders who have been a part of the NOFA process. The project review panel met and ranked the projects, following the Project Review and Ranking Process that was approved by the Steering Committee on July 26, 2019. Project applicants have already been notified of the ranking.</p> <p>Scott Prowse provided an overview of the review panel’s process to review the 18 project applications. 16 project applications were received as renewal projects and 2 were new bonus projects (one new bonus project was a PSH from the Housing Authority and the other bonus project was a TH/RRH from Retraining the Village). Scott Prowse reviewed the process to rank the projects to form the Project Priority List. The Project Priority List includes 12 projects fully in tier 1, 1 project that straddles tier 1 and 2, and 4 projects in tier 2. The complete list is on the attached Project Priority List. There were no re-allocations this year.</p> <p><u>Vote:</u> A motion to approve the 2019 CoC Project Priority List was made by Jesus Contreras and seconded by Michelle Mayes.</p> <ul style="list-style-type: none"> • Members whose agencies receive or are applying for CoC funds did not participate in the vote due to potential conflicts of interest. • All non-conflicted members present voted to approve the motion (Melissa Platte, Laura Escobar, Scott Prowse, Cindy Chan, Teri Chin, Jesus Contreras, Jake Kemnec, Maria Magallanes, Linda Nguyen, Joseph Johnson, and Nicole Hayes). • Zero votes opposed. • Motion passed. <p>HSA is finalizing the last few steps of the NOFA and will post the CoC application and the Project Priority List online. The NOFA is due by September 30, 2019.</p> <p>Handout: SMC 2019 CoC Project Priority List- 2019 CoC NOFA 9/4/19</p>
<p>CoC Governance Charter Kate Bristol, Jessica Silverberg</p>	<p>The Committee reviewed the proposed revisions to the CoC and HMIS Governance Charter. Kate Bristol provided an overview of the revisions to the CoC policies relating to permanent supportive housing and services for survivors of domestic violence.</p> <p><u>Vote:</u> A motion to approve the CoC and HMIS Governance Charter revisions as proposed was made by Teri Chin and seconded by Laura Escobar.</p> <ul style="list-style-type: none"> • All members present voted to approve the motion (Melissa Platte, Laura Escobar, Scott Prowse, Cindy Chan, Teri Chin, Jesus Contreras, Jake Kemnec, Maria Magallanes, Linda Nguyen, Joseph Johnson, and Nicole Hayes). • Zero votes opposed. • Motion passed. <p>Handout: SMC CoC – CoC and HMIS Governance Charter- Proposed Revisions</p>
<p>CoC Volunteer Opportunities Flyer Jessica Silverberg</p>	<p>Jessica discussed volunteer opportunities for people experiencing homelessness who might be interested in working on their job readiness skills or wanting to connect with their community. VolunteerMatch.org is a web site that helps connect people to volunteer opportunities. Another opportunity is with VRS.</p> <p>Handout: SMC CoC – Volunteer Opportunities</p>

Topic	Discussion
<p>Continuum of Care Roundtable All</p>	<p>Teri Chin – City Council of Redwood City has contracted with Downtown Streets Team to start a program in RWC.</p> <p>Joseph Johnson – Retraining the Village Event on 9/21/19 for job training opportunities for people re-entering after incarceration.</p> <p>Laura Escobar – The United Way has money to help Migrants released from custody pay for legal bills.</p> <p>Jessica Silverberg - HUD Monitoring visit, completed visit and there were no findings.</p> <p>Brian Eggers – RV Survey is underway for the next 4 weeks to gather more data for helping understand the needs of this population.</p> <p>Jesus Contreras – November 14th, 9 am – 3 pm meeting to get a better understating of what homelessness mean in schools, .to inter-connect our resources, and how SMC Education Dept. can better support this sub-population.</p>
<p>Adjournment Melissa Platte</p>	<p>Melissa adjourned the meeting at 11:53 AM.</p>

Next meetings:

- Next regularly scheduled CoC Steering Committee meeting: **Friday January 10, 2020, 10:30 am -12 pm** , HSA office, 1 Davis Drive, Belmont in the Montara Room

San Mateo County CoC Final Project Priority List - 2019 CoC NOFA
Approved by the CoC Steering Committee on September 20, 2019

Tier	Rank	Project Name	Provider Name	Type	Grant Request	RUNNING TOTAL
1	1	Shelter Plus Care Belmont Apartments	Housing Authority	PSH	\$ 275,947	\$ 275,947
	2	Shelter Plus Care Sponsor Based (SP15)	Housing Authority	PSH	\$ 301,033	\$ 576,980
	3	SAFE (Savings & Financial Education) 2018	LifeMoves	RRH	\$ 180,555	\$ 757,535
	4	Permanent Supportive Housing Consolidated (SP19)	Housing Authority	PSH	\$ 4,440,931	\$ 5,198,466
	5	SAYAT	MHA	PSH	\$ 74,666	\$ 5,273,132
	6	Shelter Plus Care Sponsor Based (SP2)	Housing Authority	PSH	\$ 1,537,446	\$ 6,810,578
	7	Permanent Supportive Housing (SP16 Expansion 2)	Housing Authority	PSH	\$ 2,724,846	\$ 9,535,424
	8	Vendome 2018	LifeMoves	PSH	\$ 243,461	\$ 9,778,885
	9	Permanent Supportive Housing (SP17)	Housing Authority	PSH	\$ 758,300	\$ 10,537,185
	10	Permanent Supportive housing (SP18)	Housing Authority	PSH	\$ 523,111	\$ 11,060,296
	11	DV RRH	CORA	RRH	\$ 270,461	\$ 11,330,757
	12	San Mateo County HMIS Project 2018	HSA	HMIS	\$ 80,110	\$ 11,410,867
	13	Rapid re-housing 2018 (Tier 1)	LifeMoves	RRH	\$ 270,348	\$ 11,681,215
2	14	Rapid Re-housing 2018 (Tier 2)	LifeMoves	RRH	\$ 231,180	\$ 11,912,395
	15	Redwood Family House 2018	LifeMoves	TH	\$ 133,750	\$ 12,046,145
	16	Housing Authority (SP21 NEW)	Housing Authority	PSH	\$ 620,478	\$ 12,666,623
	17	Casa de Sor Juana Ines	CORA	TH	\$ 229,668	\$ 12,896,291
	18	Family Crossroads 2018	LifeMoves	TH	\$ 133,750	\$ 13,030,041

*Tier 1 threshold = \$11,681,215

**New projects selected to be included in application are highlighted in green

Renewal projects that were allocated or partially allocated	None
New project applications received but will not be included in application	Retraining The Village

CoC planning grant (not ranked)	CoC Planning/System Coordination	HSA	\$372,287
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