# Veterans Commission Meeting Minutes
## November 5, 2018

**Present:** Hank Scherf, Brandon Jones, Mark Leach, Kai Martin, Linda Meyer, Francisco Oliva, Ben Renda, Donna Vaillancourt, George Smith, and Ron Dickson

**Absent:** Jacob Pletcher

**Staff**: Chief Deputy Counsel John Nibbelin, Marci Dragun, Senior Legislative Aide to Supervisor Slocum, and Norman Aleman, CVSO HSA

**Public Comments by:** No Comments from the public.

| Topic | Discussion | Action/Next Steps |
|---|---|---|
| **Meeting Called to order and pledge of allegiance recited** | • Pledge of allegiance and roll call taken. | No additional actions or steps needed. |
| **Approval of prior meeting minutes and Adoption of Agenda** | • Minutes from the September meeting were adopted.  Agenda for tonight's meeting was approved. | No additional actions or steps needed. |
| **Public Comments** | • No public comments. | No additional actions or steps needed. |

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| **Veteran Commission Business** | • **Eagle Scout Project –** Scout Cole Smolinski provided information regarding his Eagle Scout project. His project is to raise funds in order to purchase items for homeless veterans throughout the county. Scout Smolinski will then distribute backpacks filled with items to shelters throughout the county. | Supervisor Warren Slocum administered the oath of loyalty. |
| | • **Presentation by Breakline –** See presentation handouts. | No action is needed. See handouts. |
| | • **2019 Commission Calendar –** Commission calendar dates are approved with November 4th as the new date for that month. The new date is to accommodate the Veterans Day Holiday. | Calendar is posted online. |
| | • **Commission Priorities 2018-2019 –** Commissioner Martin provided an update on the priorities and making them strategic for them to continue. Discussion on bringing an outside facilitator to assist in the setting the priorities. Pat Brown was suggested to assist in this area. Commissioner Dickson suggested to begin with a "report card" based on the initial needs assessment from 2014. Commissioner Martin made the motion to connect with Ms. Brown to move the project forward. Motion passed. | Commissioner Martin with Commissioner Vaillancourt will connect with Ms. Brown and begin the planning process. |
| | • **Strategic Marketing Sub-Committee –** Commissioner Oliva discussed progress in developing a strategic plan. The sub-committee will develop a draft proposal and present for approval from the Commission and Human Services Agency. | Committee will continue to meet and develop the proposal. |
| | • **Veteran of the Year Luncheon -** Chair Scherf provided an update on the veteran of the year luncheon. Currently there are three hundred registered to attend the luncheon. LTG. Huly, USMC (Ret) will be the keynote speaker. | No new action needed. |
| **Report from CVSO Liaison** | • CVSO Norman Aleman provided the report. | See attachment for report. |

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| **Announcements from Veterans Commissioners** | • Commissioner Smith announced the luncheon for the American Legion National Commander being held at the Redwood City Legion Hall on January 7th.<br>• Commissioner Meyer suggested to move the meetings at other county locations to meet facilitate those that can't make it to the current location. | No additional steps.<br><br>CVSO will look for other locations. |
| **Adjournment** | • Meeting adjourned at 7:15pm | Next Commission meeting is January 14, 2019 at 6:30pm |