



MEETING MINUTES

Call to Order: 1:30 p.m.

Present:

Name	Agency	Role
Debra Pomeroy	San Mateo County Children & Family Services	CAPC Coordinator/Facilitator
John Fong	San Mateo County Children & Family Services	Director
Liliana Mendoza	San Mateo County Children & Family Services	Program Analyst
Ally Chan	San Mateo County Board of Supervisors	Legislative Aid, Office of Supervisor Noelia Corzo
Elizabeth Cauley	Stanford	Suspected Child Abuse and Neglect (SCAN) Program Manager
Melissa Egge	Stanford; Keller Center	Child Abuse Pediatrician; Medical Director
Sean Hughes	Social Change Partners	
Louise Robaina	BHRS	Supervising Mental Health Clinician
Ivan	StarVista	Program Coordinator for DR
Maria Herrera	BHRS	Sr. Public Health Nurse
Iliana Solis	BHRS	Family Partner/Peer Support Specialist
Lizelle Lirio de Luna	Family Health Services	Director

I. Welcome and Public Comment:

The San Mateo County Child Abuse Prevention Council (CAPC) was welcomed by San Mateo County CAPC Coordinator Debra Pomeroy. A brief overview of the objectives for today’s committee meeting was provided.

Public Comment/Brown Act:

No members of the public requested to comment.

II. Strategic Plan

- A) Review CAPC Strategic Plan Document for final comments/approval

- B) Progress to date
- C) What's next?

The final draft version of the San Mateo County CAPC Strategic Plan 2024-2026 was distributed to committee members for review and feedback.

It is a concise document that encapsulates the vision, mission, goals and strategies. Recognition was given to the members who assisted with establishing the vision.

Goal 1: Catalyst for Prevention

Strategy 1.1: Develop a clear vision and mission to guide San Mateo County CAPC's collective work together.

Status: Strategy Accomplished.

Strategy 1.2: build membership to include representatives from diverse backgrounds and capacities.

Status: Outreach efforts were made and will be ongoing to recruit new members. Additional members to include are parents with lived experiences. As membership evolves, the committee can focus recruitment efforts on groups not yet represented at the table.

Goal2: Convener of Cross-Sector Partnerships

Strategy 2.1: Establish regularly scheduled, accessible CAPC meetings to develop and prioritize prevention activities in San Mateo County

Status: the current calendar of meetings is,

1st Thursday of every month

Hybrid setting, in-person (HSA, Belmont) and Zoom

1:30 pm (1 hour)

Feedback gathered from the last planning session:

- Regular meetings and workgroup meetings
Workgroup meetings will now be planned as the committee begins work on implementation of the strategic plan.
- Regular committee meetings will occur every other month
- Meeting times convenient to accommodate the availabilities of youth or families with lived experiences
- Accessibility to all members
 - Alternate meeting locations
 - Schedule meetings at partner sites or to other County office locations.
Tours of community partner facilities to help committee members become acquainted with the location and services provided.
- Quarterly in-person trainings at community sites

Final San Mateo County CAPC Committee Meeting schedule:

- Monthly on Thursdays
- Time: 1:30 pm
 - 1 hour for general meetings, extended for workgroup meetings
- Location: community partner sites, preferred.
Other County offices (i.e. RWC COB3) as an alternate option

A suggestion was made to schedule workgroup meetings every 3 months.

CAPC Facilitator Debra Pomeroy will generate a SMC CAPC Meeting calendar

III. WORKGROUPS

Workgroups will be established to work on strategies 2.3, 3.1, 3.2, and 3.3

Workgroup no.1

Strategies 2.3 & 3.1: Community Education and Public Awareness

This workgroup will identify existing organizations, formal and informal groups and spaces that engage community members and parents with lived experiences

Activities: Create a process where parents and community members have an opportunity to provide input on CAPC events, community education campaigns and activities

Minimum number of participants: 3 members

Members:

- Alley, Legislative Aide for BOS Corzo

Workgroup no.2

Strategy 3.2: Implementation of San Mateo County CCP Plan

Next Meeting: plan for an overview and presentation of the Comprehensive Prevention Plan

Activities: CAPC informed implementation of the community pathway, which includes mandated reporting and community supporting. Establish a network of community members to provide first prevention/intervention support services.

Members:

- CFS Director John Fong
- Sean
- Nancy
- Dr. Melissa Egge

Workgroup no.3

Strategy 3.3: Professional Development

Activities: identify countywide training needs by gathering information from CAPC Committee Members and reviewing community needs by assessments.

Members:

- Dr. Melissa Egge
- Louise Robaina

Other members can email Debra with their workgroup selection(s)

IV. ANNOUNCEMENTS

Stanford Child Abuse Conference

Date: Friday, November 1, 2024

Time: 8:30 am to 4 pm

Location: virtual

Presenters: Dr. Melissa Egge and other Stanford faculty

Featured Speaker is Ms. Andrea Dunlop, podcast and author who speaks from lived experiences

* Early bird special/rate

SMC CAPC Facilitator Debra Pomeroy sent the conference information to CAPC Committee Members.

V. NEXT MEETING

Date: Thursday, October 3, 2024

Location: COB3, Redwood City Government Center

Time: 1:30 pm

For virtual participants a Zoom link will be offered

Oct. 2024 Agenda Suggestions

- CCP Overview
 - Review of FY 24-25 objectives
- Establishment and development of community pathway in preparation for the Families First Prevention Services Act
 - Movement from mandated reporting to community supporting and CAPC's involvement.
 - Significant amendments to child abuse reporting laws for general neglect
 - What qualifies as general neglect?
 - What will rise to the level of child welfare?
 - 50% of calls received are due to general neglect

How can CAPC be a catalyst for change with foreseen changes in California Law?

CFS Director John Fong committed to bringing updates on changes in legislation and on current activities of the statewide task force.

Committee members were tasked with ideas for 2025 Blue Ribbon Month. Planning commences in November each year. This year's Blue Ribbon Month incorporated many great activities.

VI. MEETING ADJOURNED