



# COUNTY OF SAN MATEO

## LGBTQ COMMISSION

### Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Commission

#### MEETING AGENDA

Tuesday, August 15, 2023

6:00 PM – 7:50 PM

IN-PERSON MEETING: Millbrae Library Teen Room, 1 Library Ave, Millbrae, CA 94030

For Video Conference: <https://smcgov.zoom.us/j/99375745461>

For Audio Conference: dial +1 669 900 6833 then enter Conference ID: 993 7574 5461 followed by #

1. **Call to Order & Land Acknowledgement** 6:00pm  
Group Agreements include Share the air; step up, step back; Listen for understanding; Lift as you climb; Be present & engaged; Let the facilitator guide the process; Technology on silent.
2. **Roll Call**
3. **Public Comment** is an opportunity for members of the public to address the Commission on any topic that is not on the agenda during this videoconference meeting. If your subject is not on the agenda, the Chair will recognize you at this time. Speakers are customarily limited to two minutes.
4. **Action to Set Agenda and Approve Consent Agenda Items**  
**CONSENT AGENDA**
5. **Approval of May Meeting Minutes**

#### REGULAR AGENDA

6. **REPORTS** (6:15pm)
  - a) Pride Center
  - b) Pride Initiative & Coast Pride
  - c) Director's Report
7. **Co-Chair Elections** (6:45pm)  
Options
  - i. Elect self-nominated co-chairs (self-nominated: individuals nominate themselves for the position)
  - ii. Opt to create "Interim Co-chairs" for a period of time. Elect self-nominated interim co-chairs.
8. **Community Engagement Presentation** discussion and review (7:00pm)
9. **Quorum and Attendance Discussion** (7:20pm)
10. **Sub-Committee Updates** (7:30pm)
  - a) Sharing Sub-Committee: Commission Name & Update on Mission
  - b) Gathering Sub-Committee: Survey update
11. **Announcements** (7:50pm)
12. **Adjournment** (7:55pm)

**\*\*\*HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE\*\*\***

This meeting of the LGBTQ Commission will be held at Millbrae Library, 1 Library Ave, Millbrae CA 94030. Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda. In addition, a video broadcast of the meeting can be viewed at: <https://smcgov.zoom.us/j/99375745461> Closed Captioning will be provided for all LGBTQ Commission meetings. While watching the video broadcast, please scroll over the video and click "CC" to turn closed captions on.

**Public Participation:**

The LGBTQ Commission meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/99375745461>. The meeting ID is: 993 7574 5461. The meeting may also be accessed via telephone +1 669 900 6833. Enter the Meeting ID: 993 7574 5461, then press #. Members of the public can also attend this meeting physically at Millbrae Library, 1 Library Ave, Millbrae CA 94030.

\*Written public comments may be emailed to [tbeat@smcgov.org](mailto:tbeat@smcgov.org), and such written comments should indicate the specific agenda item on which you are commenting.

\*Spoken public comments will be accepted during the meeting in person or remotely through Zoom at the option of the speaker. Public comments via Zoom will be taken first, followed by speakers in person.

**\*Please see instructions for written and spoken public comments at the end of this agenda.**

**ADA Requests**

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact Tanya Beat as early as possible but no later than 5:00 p.m. on the day before the meeting at (650) 363-4467 and/or [tbeat@smcgov.org](mailto:tbeat@smcgov.org). Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

**\*Instructions for Public Comment During Hybrid Meetings**

**\*Written Comments:** Written public comments may be emailed in advance of the meeting. Please read the following instructions:

1. Your written comment should be emailed to [tbeat@smcgov.org](mailto:tbeat@smcgov.org).
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received by 5:00 p.m. on the day before the meeting, it will be provided to the LGBTQ Commission and made publicly available on the agenda website under the specific item to which your comment pertains. If emailed comments are received after 5:00p.m. on the day before the meeting, the staff will make every effort to either (i) provide such emailed comments to the LGBTQ Commission and make such emails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such emailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

**\*Spoken Comments:** In person Participation:

1. If you wish to speak to the LGBTQ Commission, please fill out a speaker's slip located on the materials table. If you have anything that you wish distributed to the LGBTQ Commission and included in the official record, please hand it to staff who will distribute the information to the members and staff.

Via Teleconference (Zoom):

1. The LGBTQ Commission meeting may be accessed through Zoom online (see instructions above).
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.

3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the Co-chair or staff calls for the item on which you wish to speak, click on “raise hand.” Speakers will be notified shortly before they are called to speak.

**\*Additional Information:**

For any questions or concerns regarding Zoom, including troubleshooting, privacy, or security settings, please contact Zoom directly. Public records that relate to any item on the open session agenda for a regular meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the LGBTQ Commission.