

Meeting #11 Minutes For the Santa Cruz/Alameda de las Pulgas Task Force - Draft

Date: August 28, 2018	Time: 10:09 PM To 12:03 PM
Location: Menlo Commons	Attendees: See attached sign-in sheet
Purpose of Meeting:	
Review draft questionnaire and press notice set date for release	
1) Approval of Minutes from July 31, 2018 meeting. Status: Postponed	
2) Update on status of various action open items identified at previous meetings:	
a) Joe Lo Coco – Funding update – Mike Callagy made a recommendation based on the letter of support from the Task Force to add funding for this project. Funding waiting on Board approval. Board meeting Sept 25, 2018 – consent only Budget Hearings starting at 9:00 AM Status: Pending Board Approval	
b) Joe Lo Coco – SAMTrans bus stop at Menlo Commons – SAMTrans wants to review the ADA requirements for the ramp and sidewalk. Additional discussions with SAMTrans pending. Waiting on site survey results to determine potential cost of this project. Status: Pending survey results	
c) Joe Lo Coco – 25 mph enforcement – discussed with Mike Callagy who will reach out to law enforcement to enforce the posted speed limits. Status: Pending Enforcement	
d) Hanieh Houshmandi – Radar Feedback signs – waiting on battery from vendor – ETA September 12. Status: Pending Delivery	
e) Diana Shu – Status of questionnaire – ready for issue; link posted on website – waiting for press release and Next Door to release – Task Force members agreed to outreach	



RE: **Meeting #11 Minutes For the Santa Cruz/Alameda de las Pulgas Task Force**

DATE: August 28, 2018

Page 2

<p>from Redwood City to Mountain View, Stanford University and Hospital. Jenn will contact schools in the community.</p> <p>Status: Pending Press Releases</p>
<p>f) Diana Shu – printing of postcards – sent to printers with alias emails where requested.</p> <p>Status: waiting on delivery of 1000 cards. – will deliver upon receipt.</p>
<p>3) Discussion:</p>
<p>a) Joe Lo Coco – Discussion on process as we roll into the next phase:</p> <ul style="list-style-type: none">i) Suggested agenda items can be sent to Diana Shu for consideration;ii) Other items can be considered on the date of a meeting, but planned topics would take precedence.iii) votes can be taken when there is a quorum at an individual meeting. There are 18 Task Force members (with each agency representing one Task Force membership, regardless of how many individuals it has attending a meeting). Based on the overall makeup of the Task Force, 10 members would be needed for a quorum to exist.iv) Any community outreach proposals should be discussed with the Task Force and approved by the Task Force in advance so that the work performed truly represents the Task Force's efforts. <p>Several members stated their opinions that the Task Force should focus on the larger picture of establishing a corridor prioritization plan first, rather than on site specific fixes, with the goal of remaining focused on plan development in a timely manner, especially in light of the considerable time it has taken to debate recommendations for immediate and potentially significant modifications.</p> <p>It was also suggested that the Task Force should develop a time line for reviewing various items and for the planning effort as a whole, so that critical items are not forgotten.</p> <p>Status: more discussion is needed</p>
<p>b) Ron Snow – Improvements on the Y and other areas</p> <p>Presentation on the results of a survey that had not been discussed by the group in advance, about crosswalks at Palo Alto Way, removing the green light at the Y and eliminating a traffic lane in the northbound direction approaching the Y. The survey included roughly 200 people.</p> <p>Task Force members expressed concerns about the confusion that this survey would have on the outcome of the Questionnaire scheduled for September 4th release.</p> <p>Status: Ron to submit copy of petition to DPW</p>

RE: **Meeting #11 Minutes For the Santa Cruz/Alameda de las Pulgas Task Force**

DATE: August 28, 2018

Page 3

4) Action items:
a) Diana to deliver postcards to task force members Status: delivered 500 cards to Gwen/John for distribution.
b) Diana to send out Doodle poll for 2019 meeting schedule once Board Schedule has been published. Joe prefers not to have Tuesday evening meetings if possible. Status: Waiting on publication of 2019 Calendar BOS
c) Joe to report back on Budget Hearings Status: pending
d) Diana – provide draft results of Questionnaire Status: pending
e) Hanieh – 25 mph Business district on ADLP. Review traffic data on this corridor. Status: pending
f) Kevin – Alpine Road to Junipero Serra to Sand Hill Road – additional signage to assist with traffic movements from one lane to multiple lanes. Work with county to determine if additional pavement markings would be helpful in reducing conflicts. Status: need to report back to task force
g) Diana Shu – update Google Spreadsheet on status of various tasks/action items Status: Completed and on going

Next Meeting – Tuesday, September 25, 2018
Location – TBD
Time –7:00 PM to 9:00 PM
Tentative Agenda for Next Meeting

RE: **Meeting #11 Minutes For the Santa Cruz/Alameda de las Pulgas Task Force**

DATE: August 28, 2018

Page 4

1) Approval of Minutes of 8/28/18 meeting 2) Review status of various action items identified above. 3) Subcommittee to develop timeline for Task Force
4) Tentative schedule for Task Force Meetings in 2018. Draft date and times in table below Status: pending approval by Task Force Members Future meetings to follow schedule outlined below unless noted otherwise

Date	Board Meeting	Task Force Meeting	Time
September 25, 2018	Yes	Tuesday night	7:00 -9:00 PM
October 30, 2018	No	Tuesday	10:00 to 12:00 AM
November 27, 2018	No	Tuesday	10:00 to 12:00 AM

RE: **Meeting #11 Minutes For the Santa Cruz/Alameda de las Pulgas Task Force**

DATE: August 28, 2018

Page 5

Attendance Sheet

Representing	Name	Present
		8/28/2018
Alameda de las Pulgas	Hillary Stevenson	
CHP	Jason Ivey	
cyclist with Silicon Valley Bicycle Coalition	John Langbein	
Department of Public Works	Diana Shu	1
Department of Public Works	Joe LoCoco	1
Department of Public Works	Hanieh Houshmandi	1
Fire District	Virginia Chang Kiraly	1
member at large - University Park Inner	Ron Snow	1
Menlo Commons	Gwen Leonard	1
Menlo Fire District	Harold Schapelhorman	
Menlo Fire District	Tom Calvert	
Menlo Park Police Department	William Dixon	
Menlo Park resident	Troy Hayes	
Menlo Park, Department of Public Works	Kevin Chen	
Motorists	Janet Davis	1
Pedestrian	John Loughlin	1
Safe Routes to Schools	Jen Wolosin	1
Santa Cruz from Sandhill Rd to Y	Cheryl Phan	
Santa Cruz from the Y to the City limits	Alex Komoroske	
Sheriff's Office	Todd Finato	
Sheriff's Office	Chad Buck	
the Y	Molly Glennen	
Supervisor Horsley's Office	Jazzalyn Lamadora	
Menlo Fire District	Jon Johnston	1
Supervisor Horsley's Office	Supervisor Horsley	
Cary Wiest – Town of Atherton	City Council - Guest	
CHP	Anthony Ruiz – stand in	
CHP	Chris Barshini – stand in	
cyclist with Silicon Valley Bicycle Coalition	Bill Kirsch (substitute for John Langbein)	